

BOARD LETTER – SUMMARY SHEET

HEALTH AND MENTAL HEALTH SERVICES CLUSTER

AGENDA REVIEW	December 9, 2015
BOARD MEETING	January 26, 2016
SUPERVISORIAL DISTRICT	All
DEPARTMENT	Mental Health
SUBJECT	Request approval to accept the Continuity of Operations (COOP) Plan funded by the State of California Community Development Block Grant (CDBG).
PROGRAM	The COOP Plan contains measures to ensure DMH's ability to resume or maintain delivery of mental health services during and after a disaster event.
DEADLINES	March 31, 2016
COST & FUNDING	There is no fiscal or net County cost impact associated with the recommended action.
PURPOSE OF REQUEST	Board approval of the recommended action will allow DMH to accept the COOP Plan. Additionally, Board acceptance of the COOP Plan will serve as notification to the public of the accomplishments funded by the grant, which is necessary to meet the CDBG Program's grant requirements. The COOP Plan was created by Fairchild Consulting to ensure the continuation of essential Departmental services should a disaster or emergency occur that would otherwise halt operations.
SUMMARY/ ISSUES (Briefly summarize program and potential issues or concerns. Identify changes, if any, to level of funding or staffing; how funding will be utilized and why best use; prior accomplishments; and for BLs involving contracts, also note changes to the contract term.)	<p>In 2011, DMH received Board approval to apply for and accept grant funding in the amount of \$250,000. The Board approved DMH's application for and acceptance of 2008 Disaster Recovery Initiative grant funding in the amount of \$250,000 for the development of a COOP Plan. On May 21, 2013, the Board approved for DMH to enter into a Consultant Services Agreement with Fairchild Consulting for this purpose.</p> <p>Over the past three years, DMH has worked closely with Fairchild Consulting to develop an appropriate COOP Plan. The COOP Plan details the business resumption and long-term recovery processes for the provision of mental health services at DMH directly-operated clinics, administrative offices, and co-located sites. The collaboration involved trainings and the establishment of COOP planning teams for each bureau and office within DMH, as well as the completion of a risk assessment for each of the 52 DMH directly-operated sites.</p> <p>Board acceptance of the COOP Plan will enable DMH to activate the processes necessary to maintain delivery of direct mental health services during and after a major disaster event. It will also allow DMH to meet grant closing requirements, as outlined by the State CDBG Program.</p>
DEPT. & COUNTY COUNSEL CONTACTS	<p>Deputy Director – Margo Morales, (213) 738-2891 mmorales@dmh.lacounty.gov</p> <p>Deputy County Counsel – Stephanie Reagan, (213) 974-0941 sreagan@counsel.lacounty.gov</p>